

## Documents required

- 1 Date of birth certificate
- 2 Transfers certificate case of KV TC
- 3 Two pass port size photographs
- 4 Blood report
- 5 Single Girl child ( performa from website )
- 6 Social category ( sc/st obc ncl)
- 7 Residence proof
- 8 Adhaar card of child
- 9 Service proof( for central and state employee )
- 10 Service certificate showing no of transfers signed and stamped from the head office bearing the name and designation
- 11 Retirement certificate ( def personnel )
- 12 Movement orders ( incase of transfer )